



**Johnsville Public Utility District
Board of Directors
Meeting Minutes
Date June 5, 2024 Time: 3:30 p.m.
Teleconference: 775-843-6159
Website: JohnsvillePud.org**

1. The meeting was called to order at 3:33 p.m. by the Chair. The Pledge of Allegiance was not said due to teleconference.
2. There were no additions or corrections to 6/5/24 agenda or minutes of May 18th, 2024 JPUD Board of Director meeting minutes. The Chair requested a motion be made to approve the minutes of the May 18, 2024 Johnsville Public Utility Directors meeting held on May 18, 2024. The motion was made by Director Fregulia and seconded by Director LaTourrette. The motion passed unanimously, 3-0, with the following vote:

Roll call vote:

David Piepho	<u>Aye</u>	Nay
Don Fregulia	<u>Aye</u>	Nay
John LaTourrette	<u>Aye</u>	Nay

3. There was no Public Comment.
4. Reports
 - 4.1. Director Reports
 - 4.1.1 Tank project report
 - 4.1.1.1 Bird Study
Director LaTourrette reported that bird study is underway and projected project start will now be after July 4th, 2024. Town will continue to have two tanks for water usage until the project starts.
 - 4.1.1.2 Construction timeline will be modified. The manager will post a sign on a sandwich board notifying homeowners of project start date change and website address.

4.1.1.3. Doorhangers were suggested as a way of keeping homeowners up to date with project.

Director LaTourrette discussed United States Department of Agriculture (USDA) Letter of Conditions. This document will need to be extended this August for another year and a written request applying for a waiver will need to be composed and sent to the USDA. Director LaTourrette suggested we also update 5-year Budget, line replacement and other future Capital Improvement projects. He suggested each director start a file of information for upcoming capital improvement projects,

4.1.1.4. Parking for construction vehicles discussion will continue at the next meeting.

4.1.1.5. Director Piepho toured springs and Bennett Dam.

4.2. Manager report

4.2.1. Manager reported that leak at Main Street and Eureka was repaired. A new leak developed at the service box at the Iron Door restaurant soon after this repair. The directors suggested a plumber be contacted and origin and repair options of leak be determined. Billing will be determined after repair.

4.2.2. It has been recommended that we place steel plates over the two valves and broken asphalt on Bride Street and Main during construction in order to prevent damage to the valves and the main waterline. Director LaTourrette will contact our engineer and discuss the options.

4.2.3. A homeowner has requested information on waterline hook ups. Communications in writing as needed.

5. Action Items

5.1 Resolution 25-01 Johnsville Public Utility District (JPUD) Budget for Fiscal Year 2024-2025 was discussed. The Chair asked that a motion to approve be made. Director Fregulia made a motion to approve Resolution 25-01 JPUD Budget for Fiscal Year 2024-2025. The motion was seconded by Director LaTourrette. The motion passed unanimously, 3-0, with the following vote:

Roll call vote:

David Piepho	<u>Aye</u>	Nay
Don Fregulia	<u>Aye</u>	Nay
John LaTourrette	<u>Aye</u>	Nay

5.2. Johnsville Public Utility District Resolution 25-02 Requesting Charges on Tax Roll was discussed. Chair Piepho called for a motion to approve JPUD Resolution 25-02 Requesting Charges on Tax Roll be made. Chair Piepho made the motion to approve Resolution 25-02 JPUD Requesting Charges on Tax Roll and the motion was seconded by Director LaTourrette. The motion passed unanimously, 3-0, with the following vote:

Roll call vote:

David Piepho	<u>Aye</u>	Nay
Don Fregulia	<u>Aye</u>	Nay
John LaTourrette	<u>Aye</u>	Nay

5.3 Large lots with landscape were discussed and ways to further communicate and outreach to those homeowners was discussed. Discussions with residents have been very positive and understanding.

6. New business included discussion of updating JPUD Conflict of Interest Code. The manager will find a template and bring to the next meeting for review and approval.

7. The meeting was adjourned at 5:05 and the next meeting will be on Saturday June 29, 2024 at the Saint John's Church.

Submitted by Melissa Sheets