

**Johnsville Public Utility District**

**Board of Directors Meeting Minutes
Date: January 30, 2025**

 **Time: 11:00 AM Pacific Time**

**Teleconference Call Number: 775 843 6159**

**Website:** [**www.JohnsvillePud.Org**](http://www.JohnsvillePud.Org)

1. The meeting was called meeting to order at 10:02 by the chair. All directors and general manager were in attendance.
2. 5.1a was added to agenda: resignation of director.
3. Item Approve Johnsville Public Utility (JPUD) District Board of Director meeting minutes of November 9, 2024.

Not done

1. Public Comment (\*Members of the Public can make comments at this time regarding any items that are not on the agenda.). No comments made
2. Reports

5.1 Director Reports

5.1a. Director resignation.

Director Don Fregulia submitted his resignation. Don and his wife Deanna have moved to Reno and are no longer property owners in Johnsville. The Board has valued Don’s commitment and service and thanked him for all the help he has given. He will be greatly missed.

5.1.1 Tank project

Director LaTourrette reported on updates to JPUD website. The final Audited Financial Report is online and the director suggested items on pages 7 and 11 items important to project.

DWR Invoice 11 will be submitted next including a bill from Stewart Engineering for $183,000.00. Also, the Systems for Awards Management, (SAM), has been renewed until 1/2026.

The contractor is working on the fence around the new tanks. Also, Stewart needs to renew insurance by March 7, 2025 in order to receive government funds.

Directors discussed items that still need to be addressed before tank project is complete. They include:

 Tank leaks

Rust spots

 Redwood lumber needs to be moved and plan for sale established

 Retention payment to contractor upon finalization of project

Tank differentials in gauge readings

Payment to RCAC Loan -02 current balance $843,000.00

JPUD Rate review

Balance in DWR Loan $388,254.00

Operational test of generator at tanks

Manuals and warranties for tanks and various related items and equipment

(engage Dan Bastian and attorney to review)

Manuals for new chlorination system

Director Piepho suggested we include Dan Bastian for part of next meeting. Also, post signage at tank location i.e. Authorized Personnel Only and No Trespassing/Private Property.

5.1.2 Capital improvements

Directors will meet and compile a list of future projects and estimated costs and timelines including: Five-year budget review, five-year finances, Iron Door bill, Shut-offs for properties in town, District management.

5.1.4 Five-year reserve needs to be established.

5.2. Manager Report

5.2.1 Audit complete and posted

1. Business Plan and Discussion items

The following items will be included in a list for discussion at the next JPUD meeting in February. Once the items are established, an action meeting will be held in March.

6.1 Board member and manager succession and funding.

6.2 Rate structure

6.3 Five-year reserve and budget

1. Items for discussion and review for future meetings.
	1. Review and fine tune will serve requirements for JPUD and homeowners including sprinkler systems required in new construction.
	2. Review and fine tune JPUD policy for repairs.

6.2.1 Homeowner responsible for waterline from main to their property. In all cases, the homeowner is responsible for repairs from the main to their property regardless if they have a shutoff valve.

* 1. Consider future shutoff valves for all properties.
	2. Monitor town water usage to determine if there are significant leaks in system.

8. Adjourn at 12:02. Next meeting via teleconference February 27th, 2025 at 11:00 PST.