



**Johnsville Public Utility District  
Board of Directors  
Special Meeting Minutes  
May 7, 2022  
12 noon. Saint John's Church  
Website: [Johnsvillepud.org](http://Johnsvillepud.org)**

1. The meeting was called to order by the chair, David Piepho, at 1:00 pm. All Directors and the general manager were present.
2. There were no changes to the agenda and the minutes were approved. Corrections to the minutes for 9/30/21 were noted. Director Don Fregulia made a motion to approve the Board of Director's minutes for the meetings held on 9/30/21, 12/6/21, 1/28/22 and 2/2/22. The motion was seconded by Director John LaTourrette and was carried unanimously with the following vote:

Ayes: 3  
Noes: 0  
Absent: 0

3. There was no public comment.

**4. Reports**

4.1. The manager asked for updated 700 forms.

4.2. Each director expressed their gratitude to everyone involved in the current tank project. They wanted to thank Dave Hartwell especially for his continued and invaluable assistance. Mr. Hartwell's vast background, knowledge and connections have greatly made this project possible. The chair reported that the board will discuss how to acknowledge all the people we need to thank in future meetings.

4.3. Director LaTourrette gave an update of the Tank Replacement Project. He is the Project Director and Dan Bastian, our engineer, is the Project Manager. He distributed the approval of funding letter from the Department of Water Resources (DWR). The Department approved funding for the Johnsville Tank Improvement and Liquid Chlorination Project in the amount of \$1,466,200.00. Director LaTourrette suggested the board send an acknowledgement to our engineer, Dan Bastian, to bid project by September 1, 2022 and start construction by June 1, 2023.

When we receive the project template from the DWR we can make a comparison chart between DWR, United States Department of Agriculture (USDA) and Rural Community Assistance Corporation (RCAC). Our USDA extension will expire 8/28/22.

A newsletter will be compiled and sent to homeowners with information about the project. Topics including construction dates and items that may directly

affect homeowners will be included. This information will also be included in our website, [Johnsvillepud.org](http://Johnsvillepud.org), where current updates will be posted and emails can be sent.

The chair noted that the board will continue to provide information through postings, newsletters and the JPUD website

Director LaTourrette added that our attorney, Mr. Gross, has given information on working with subcontractors.

Mr. Hartwell sent information on free leak detection by California Rural Water Association and the board agreed that we should request this service. The chair commented that it may be advisable to have repair work done during construction.

Director LaTourrette stressed the importance starting to educate a new JPUD board concerning the reserve funds and the importance of adding to and maintaining the funds for future needs including waterline repair, building and tank replacement.

The board discussed how construction payments will be made, and following up conversations with Dan West and Dan Bastian about the liquid chlorination project.

Chair Piepho reported the need to get leak detection program to identify any issues and to give our engineer the green light to start shopping for possible contractors and to see what preliminary work can be started this year. The board also needs to set up a timeline when we have all the necessary information. The board discussed bolted and welded tanks and what each funding institution included in their requirements.

The chair expressed the value of the district having accounts for reserves and Director LaTourrette commented that these reserves will be listed in the next financial report.

The chair will start drafting a newsletter and notify Plumas County and LAFCO of the District's current status for the tank project when the board receives the template from the DWR.

## **5. Action items**

### **5.1** 700 forms completed.

Date change for June meeting from July 2, 2022 to June 19, 2022.

### **6.** The meeting was adjourned at 1:15 pm.

Submitted by Melissa Sheets, manager JPUD